National Biodiesel Foundation

Meeting Agenda Time: 10 am (central) Virtual Meeting Date: June 22, 2020

2. Foundation Operations Jeff Lynn a. Discuss and approve November 2019 & January Minutes Lindsay Fitzgerald January Reports. Lindsay Fitzgerald Lindsay Fitzgerald 3. Activities Update Jeff Lynn Lindsay Fitzgerald a. Review January action items: Jeff Lynn Lindsay Fitzgerald a. Review January action items: Jeff Lynn Jeff and Lindsay will continue to work on the position descriptions and connect with Justin LaVan our automey it Inceded. As soon as there is more information, the descriptions will be sent to the other directors for comment. John Heisdorffer will ask the National Corn Growers to support the NBF and the sustainability project. • Dave and Lindsay will ask the Corn Growers for their donations and support of the sustainability work. • Lindsay sugfered to have REG write a letter to address the Parks concerns and support their efforts. • Justin and Tom will review NBF bylaws and policies and he prepared to discuss proposed revisions at the June meeting (Moved to November meeting) • All directors will review the NBF 5-year strategy and compare it with the NBF bylaws and policies and he greet Lynn • All directors will review the NBF 5-year strategy and compare it with the VBB Findsay adjected the une meeting to see if our plan needs to be revised. (See attached, follow-up in November) • All directors will review the NBF 5-year strategy and compare it with the NBF Findsaier Results <td< th=""><th>1.</th><th>Welcome and Introductions</th><th>Jeff Lynn</th></td<>	1.	Welcome and Introductions	Jeff Lynn
a. Discuss and approve November 2019 & January Minutes Lindsay Fitzgerald b. Present January financial report and approve of November and January Reports. Lindsay Fitzgerald 3. Activities Update Jeff Lynn a. Review January action items: Jeff Lynn b. Discuss and vote on November meeting minutes at June meeting. Jeff and Lindsay will continue to work on the position descriptions and connect with Justin LaVan our attorney if needed. As soon as there is more information, the descriptions will be sent to the other directors for comment. John Heisdorffer will ask the National Corn Growers to support the NBF and the sustainability project. • Dave and Lindsay will ask the Corn Growers for their donations and support of the sustainability work. Lindsay suggested NBF work with NBB to also submit comments on USDA's HBIP. • Lindsay suggested NBF work with NBB to also submit comments on USDA's HBIP. Lindsay suggested NBF work with NBB to also submit comments on USDA's HBIP. • Justin and Tom will review NBF bylaws and policies and be prepared to discuss proposed revisions at the June meeting. (Moved to November meeting) Justin and Tom will review NBF bylaws and policies and be prepared to discuss proposed revisions at the June meeting. (Moved to November meeting) • All directors will review the NBF 5-year strategy and compare it with the NBB Vision at the June meeting or loar loar betherevised. (See attached, follow-up in Novembe	2.	Foundation Operations	Jeff Lvnn
a. Review January action items: • Discuss and vote on November financials at June meeting. • Discuss and vote on November financials at June meeting. • Jeff and Lindsay will continue to work on the position descriptions and connect with Justin LaVan our attorney if needed. As soon as there is more information, the descriptions will be sent to the other directors for comment. • John Heisdorffer will ask the National Corn Growers to support the NBF and the sustainability project. • Dave and Lindsay will ask the Corn Growers for their donations and support of the sustainability project. • A director needs to contact Indiana Corn and Soy and other corn growers to support sustainability work. • Lindsay suggested NBF work with NBB to also submit comments on USDA's HBIP. • Lindsay suggested NBF work with NBB to also submit comments on USDA's HBIP. • Justin and Tom will review NBF bylaws and policies and be prepared to discuss proposed revisions at the June meeting. (Moved to November meeting) • All directors will review the NBF 5-year strategy and compare it with the NBB Vision at the June meeting to see if our plan needs to be revised. (See attached, follow-up in November) b. NYC Meals Fundarias re Results Tom Verry Tom Sustainability Research Update c. Sustainability Research Update Tom Verry Don Scott <th></th> <th>a. Discuss and approve November 2019 & January Minutesb. Present January financial report and approve of November and</th> <th></th>		a. Discuss and approve November 2019 & January Minutesb. Present January financial report and approve of November and	
 Discuss and vote on November meeting minutes at June meeting. Discuss and vote on November financials at June meeting. Jeff and Lindsay will continue to work on the position descriptions and connect with Justin LaVan our attorney if needed. As soon as there is more information, the descriptions will be sent to the other directors for comment. John Heisdorffer will ask the National Corn Growers to support the NBF and the sustainability project. Dave and Lindsay will ask the Corn Growers for their donations and support of the sustainability project. A director needs to contact Indiana Corn and Soy and other corn growers to support sustainability project. Lindsay offered to have REG write a letter to address the Parks concerns and support their efforts. Jim will draft a letter for Tom to sign on behalf of the Foundation. Tom will sign and return the letter for Jim to give to the Park. Justin and Tom will review NBF bylaws and policies and be prepared to discuss proposed revisions at the June meeting. (Moved to November meeting) All directors will review the NBF 5-year strategy and compare it with the NBB Vision at the June meeting to see if our plan needs to be revised. (See attached, follow up in November) NYC Meals Fundraiser Results Congressional Tours Update Beth Calabota Grant Update Sustainability Workshop Update Sustainability Workshop Update Mew Business Review, discuss and vote on proposed 2021 Budget Next Meeting Mext Meeting Jeff Lynn 	3.	Activities Update	Jeff Lynn
4. New Business a. Review, discuss and vote on proposed 2021 Budget b. Review and discuss process to revise bylaws 5. Next Meeting a. Discuss plans and method for November meeting		 a. Review January action items: Discuss and vote on November meeting minutes at June meeting. Discuss and vote on November financials at June meeting. Jeff and Lindsay will continue to work on the position descriptions and connect with Justin LaVan our attorney if needed. As soon as there is more information, the descriptions will be sent to the other directors for comment. John Heisdorffer will ask the National Corn Growers to support the NBF and the sustainability project. Dave and Lindsay will ask the Corn Growers for their donations and support of the sustainability project. A director needs to contact Indiana Corn and Soy and other corn growers to support sustainability work. Lindsay suggested NBF work with NBB to also submit comments on USDA's HBIIP. Lindsay offered to have REG write a letter to address the Parks concerns and support their efforts. Jim will draft a letter for Tom to sign on behalf of the Foundation. Tom will sign and return the letter for Jim to give to the Park. Justin and Tom will review NBF bylaws and policies and be prepared to discuss proposed revisions at the June meeting. (Moved to November meeting) All directors will review the NBF 5-year strategy and compare it with the NBB Vision at the June meeting to see if our plan needs to be revised. (See attached, follow-up in November) NYC Meals Fundraiser Results Congressional Tours Update Sustainability Research Update Sustainability Research Update 	Jeff Lynn Tom Verry Tom Verry Jeff Lynn
5. Next Meeting a. Jeff Lynn	4.	a. Review, discuss and vote on proposed 2021 Budget	
a. Discuss plans and method for November meeting		b. Review and discuss process to revise bylaws	
6. Adjourn	5.		Jeff Lynn
	6.	Adjourn	