National Biodiesel Foundation

Meeting Agenda
Monday, January 20, 2020
Tampa Convention Center Room #36
Tampa, Florida
2:00-4:00pm

1. Welcome and Introductions
   Jeff Lynn

2. Foundation Operations
   Jeff Lynn
   a. Discuss and approve November 2019 Minutes
   b. Present and approve of financial report
      Lindsay Fitzgerald
   c. Discuss November action items:
      Lindsay Thompson will work with the directors to develop job description for all four positions before the January meeting. (ongoing)
      Lindsay will ask REG if NBF can hold the live auction for the Yellowstone trip at the REG reception.
      Tom and SESI will determine what will be distributed during a general session at the conference. It could be the Winter Newsletter or another flyer.
      Directors interested in volunteering to be on the Beth Calabotta Sustainability Grant Committee should contact Susan Susnake.
      Don Scott will write up his project and submit a grant request to the Foundation.

3. Update on Current Activities
   Tom Verry
   a. NBF Role in National Conference (Presentation, Live and Silent Auctions, Newsletter)
   b. Directors’ fundraising activity update
   c. Don Scott’s sustainability proposal (see attached)
   d. 2020 Congressional Tours
   e. Beth Calabotta Sustainability Grant Update
   f. Potential role with USDA BIP 2.0 grants
   g. EPA Diesel Emissions Reduction Act (DERA) grants
   h. Yellowstone update

4. New Business
   Jeff Lynn
   a. Bylaws and board procedure review (see attached)
      Jeff Lynn and Justin LaVan
   a. Yearly Review of NBF Strategic Plan (see attached)

5. Next Meeting – June 14th Washington, DC 2 to 4 pm

6. Adjourn